



Ponsonby Primary School

Conditions of Enrolment

In addition to the conditions listed here, all conditions that are part of the contract with parents, the fees refund policy and ALL other school policies also apply.

- The minimum time of study to complete the course offered in New Zealand will be 1 year.
- Confirmation of the offer of a place being accepted is to be made by way of the total amount of fees being paid on or before the commencement or renewal date.
- Because class placements are decided on the evidence of assessment after arrival in New Zealand, all information given before enrolment about placement on courses and in classes is provisional. The school reserves the right to adjust placements and individual programmes at any time if it is in the best interests of the student to do so.
- Ponsonby Primary School accepts the student named above as a fee paying student on the understanding that he/she
 - attends all classes, except where there is lawful excuse, and obeys the rules and conditions of the school.
 - meets the requirements of Immigration New Zealand to study in New Zealand.
 - obeys the conditions of their visa. If a student or their family breaks the terms of the visa the school will report the fact to the New Zealand Immigration Service which may result in the student having to leave New Zealand.
 - have medical and travel insurance for the full duration of their study, from leaving home to returning home and provide the school with a copy in English.
 - live with a parent at all times. If a student is found not living with a parent, enrolment will be terminated.
 - observe the laws of New Zealand. All disputes will be dealt with in New Zealand law.
 - The conditions of the Fee Refund Policy will be accepted.
 - The schools complaints procedure for International students will be used to deal with grievances.
 - The school will be informed of any change of contact details, including address, phone numbers email addresses, or if their immigration status changes.
- Ponsonby Primary School reserves the right to withdraw this Offer of Place at any time, with no refund of fees if there is a persistent and/or serious breach of the school's code of conduct or conditions for enrolment.