

Statutory Declaration

I/ We (full name)

of (permanent residential address) _____

do solemnly declare as follows:

1. That I/we are the parent (s) /caregiver (s) of -

Name of child: _____

2. The address where _____ (child's name) resides
is within the Ponsonby Primary School designated zone.

If the child is in a shared custody situation the secondary residence is as follows:

3. I am aware of and **agree / do not agree**, to comply with the contribution scheme set by the Board of Trustees.

4. That I / We will inform the school of any change of residence.

5. I / we make this declaration conscientiously believing the same to be true and by virtue of the oaths and declarations Act 1957.

Declared at Auckland this _____ day _____ of
I confirm that the address which I have provided to the school will be the usual place of residence of _____ (student's name) when the school is open for instruction.

Signed parent / caregiver _____

Signed parent / caregiver _____

Declared at Auckland this _____ day _____ of

(Witnessed by J.P. / Lawyer) _____

Witness Name _____ Date _____

how to locate a jp

Locating a JP

1. There are more than 1600 JPs in Auckland available to the public, whose names, addresses and telephone numbers are listed on pages 1460 to 1467 in the 2007 (hard copy) issue of the Auckland Yellow Pages directory, under the heading Justices of the Peace.
2. There are 27 CABs (Citizens Advice Bureaux) in Auckland which operate a roster of JPs who voluntarily provide JP services at the CAB at certain hours. Members of the public have access to those JPs without an appointment. The telephone numbers of CABs are on page 289 of the 2007 (hard copy) issue of the Auckland White Pages telephone directory.

The availability of a JP

1. Any member of the public wanting the services of a JP should either
 - (a) contact a JP from the Yellow Pages and arrange a suitable time to visit the JP or
 - (b) visit a CAB at a time when a JP is rostered on duty at the CAB.
2. Most JP services are administered in JPs' homes, outside normal business hours, for example in evenings and during weekends.
3. Not every JP is immediately available at any given time. Members of the public may need to contact a number of JPs before finding one whose availability suits.

A member of the public wishing to make an appointment with a JP should do so by directly contacting the JP. An appointment should not be made by anyone else on a JP's behalf (such as a family member of the JP, or a friend of the JP or a work colleague of the JP).

Handling of documents

1. Documents presented by a member of the public to a JP should be dealt with immediately and completely, while the client waits and observes.
2. JPs should never deal with any documents in the client's absence and hand the documents back to the client at a later time.
3. A member of the public should be able to view his or her documents at all times while they are being dealt with by a JP.

Quantity of documents

1. Members of the public are asked to be reasonable regarding the volume of documents they ask a JP to process.
2. When multiple copies of several documents need to be certified, please discuss this with the JP when making an appointment. It might be better to visit different JPs with smaller quantities rather than visit one JP with a very large number of copies to be certified.

Non-payment for JP services

All JPs have sworn to provide services 'without fear or favour, affection or ill-will', accordingly:

1. All JP services in New Zealand are provided free of charge.
2. No JP may accept any offered payment or gift.
3. No JP may ever ask for any payment or gift.