

CONFIDENCE COURSE

ACTIVITY MANAGEMENT PLAN



MOTUTAPU
outdoor education camp

RISK/HAZARD MANAGEMENT: MOEC staff have the authority to halt this activity at any time if it is deemed unsafe to continue.

RISK DISCLOSURE: All groups must be made aware of risks involved when participating in this activity and given the option of challenge by choice.

EMERGENCY PROCEDURE: The MOEC instructor leading the activity has authority to implement the emergency procedure if required.

SECURE GROUP → SECURE SITE → RADIO FOR ASSISTANCE → ADMINISTER FIRST AID → PREPARE EVACUATION

REVIEWED BY:

Oliver Smith, Shannon Atkins

DATE:

31/07/2020

REVIEW DUE:

31/07/2021

PREVIOUS INJURIES/INCIDENTS:

Asthma, falling, bruises, strains, sunburn, splinters.

LEADER COMPETENCIES:

Must have undergone training with a MOEC instructor within 3 weeks of leading activity.

PARTICIPANT LIMITATIONS:

Including but not limited to: lack of understanding, physical injuries.

HAZARD	MANAGEMENT STRATEGY	MINIMISED/ ELIMINATED	RISK LEVEL*
CIVIL DEFENCE EMERGENCY i.e. TSUNAMI	Senior staff on civil defence alerts for Auckland region and will radio through any alerts that come through. The MOEC Emergency Plan would then be followed for the emergency.	M	MEDIUM
SUDDEN CHANGE IN WEATHER / THUNDERSTORMS	Monitor the weather throughout the day. If squalls are possible ensure participants have appropriate gear. In the event of a thunderstorm all activity to cease until ok given by senior staff to resume.	M	LOW
HYPOTHERMIA / HYPERthermia	Ensure adults and participants have appropriate clothing and water for the day. Check participants before heading to the confidence course.	M	LOW
EQUIPMENT FAILURE	All equipment checked regularly and replaced/put on hold if any doubt.	M	LOW
SLIPPERY GROUND/EQUIPMENT	Risk disclosed and participants must wear closed-toe shoes at all times. Ground checked to be free of obstacles.	M	MEDIUM
PANIC ATTACK, STRESS, MILD SHOCK	Challenge by choice offered to all participants. Groups made aware of the need to encourage but not force people into participation.	M	LOW
UNSUPERVISED USE OF EQUIPMENT	Appropriate signage in place and boundaries outlined by adults at the confidence course.	M	MEDIUM
LOSS OF PROCESS – DANGEROUS BEHAVIOUR	Adults to make clear that foolish behaviour is not tolerated. Remove participants if need be.	M	MEDIUM
DISTRACTION OF SPOTTERS	Risk of distraction disclosed to spotters and whole group. Continually monitored throughout activity to ensure safety.	M	MEDIUM
IMPROPER SPOTTING TECHNIQUE	Correct spotting must be maintained at all times and is monitored/corrected by leader and accompanying adults. Improper technique can lead to serious injuries.	M	MEDIUM
FALLING FROM ELEMENT	Participants are encouraged to step-off elements under control if they feel they are losing their balance to avoid injuries. Spotters to support participant with cushioning any potential fall.	M	MEDIUM