

SNORKELLING

ACTIVITY MANAGEMENT PLAN



MOTUTAPU
outdoor education camp

RISK/HAZARD MANAGEMENT: MOEC staff have the authority to halt this activity at any time if it is deemed unsafe to continue.

RISK DISCLOSURE: All groups must be made aware of risks involved when participating in this activity and given the option of challenge by choice.

EMERGENCY PROCEDURE: The MOEC instructor leading the activity has authority to implement the emergency procedure if required.

SECURE GROUP → SECURE SITE → RADIO FOR ASSISTANCE → ADMINISTER FIRST AID → PREPARE EVACUATION

REVIEWED BY:

Oliver Smith, Shannon Atkins

DATE:

31/07/2020

REVIEW DUE:

31/07/2021

PREVIOUS

INJURIES/INCIDENTS:

Submersion, swallowing water, panic attacks, cuts and abrasions from rocks, damage to equipment.

INSTRUCTOR

COMPETENCIES:

Fit for work. Internal training and assessment and/or relevant external qualification (i.e. PADI Skin Diver).

PARTICIPANT

LIMITATIONS:

Including but not limited to: non/weak swimmers, lack of understanding, physical injuries.

HAZARD	MANAGEMENT STRATEGY	MINIMISED/ ELIMINATED	RISK LEVEL*
CIVIL DEFENCE EMERGENCY i.e. TSUNAMI	Senior staff on civil defence alerts for Auckland region and will radio through any alerts that come through. The MOEC Emergency Plan would then be followed for the emergency.	M	MEDIUM
SUDDEN CHANGE IN WEATHER / THUNDERSTORMS	Monitor the weather throughout the day. If squalls are possible keep the snorkelling area close to shore. In the event of a thunderstorm all activity to cease until ok given by senior staff to resume.	M	LOW
HYPOTHERMIA / HYPERTHERMIA	Use the correct equipment for the conditions. Ensure wetsuits and hoods are provided on cold days or when water temperatures are low. Cancel activity if participants begin to show signs of being too cold.	M	LOW
PANIC ATTACK, STRESS, MILD SHOCK	Challenge by choice offered to all participants. Groups made aware of the need to encourage but not force people into participation.	M	MEDIUM
WEAK SWIMMERS	Weak swimmers are highly advised to wear a PFD. Weak swimmers are encouraged to pair up with a confident buddy.	M	LOW
SUBMERSION/DROWNING	Instructor to individually check all PFDs on participants to ensure correct fit. Instructor and accompanying adults to carry extra flotation devices. Buddy pairs encouraged to take a minimum of one flotation device.	M	MEDIUM
ROCKS/MARINE WILDLIFE	Participants are briefed to stay away from rocks and on what to do when they encounter marine life. Vinegar is on the beach to use on stings and a first aid kit must be on hand in case of injuries.	M	LOW
OTHER WATER USERS	Instructor to keep a watch out for other water users and participants briefed on remaining close together. Dive flag placed as an outer boundary and lookout adult briefed on maintaining visuals at all times.	M	LOW
DAMAGE TO EQUIPMENT	Instructor and accompanying adults to be vigilant when assisting participants with gear. Participants must never walk forwards or distances in fins.	M	LOW
BROKEN/UNSUITABLE EQUIPMENT	All gear visually checked before use and tested by participants before swimming into deeper water. Spare masks and snorkels available at the beach.	M	LOW