



PONSONBY PRIMARY BOARD OF TRUSTEES

**Finance Board Minutes**

Thursday 16th June 2022

Board attendees via Zoom: Joe Telford, Davida Dunphy, Lisa Crooke, Justin Edgar, Lisa Carbines, Sanjay Rama (Principal) and Susan Robins (staff board rep) Francis Naera (minute taker)

Secretary: Francis Naera

Apologies:

**KARAKIA TIMATANGA**

The Board meeting commenced at 7:00pm

**Correspondence**

**Inwards** - First newsletter regarding our BOT elections. Info will go into our newsletter regarding this and details for this.

**Action points from prior meeting**

Justin speaking to our accountant regarding the leases etc. Policy to be put in place regarding leasing.  
Analysis by year group.

First international student starting in August. We are working currently with pioneer education to supply international students.

**Special Reports**

Morgan Johnston

Has been a reset this year after Morgan being away for an extended period of time. All our teachers have been on board with our plan and our vision for the local curriculum and NZ histories.

Start was explaining to everyone what a local curriculum is, Sanjay and Morgan worked alongside closely to put together all the elements. Then presented and worked alongside our staff to see what worked well for us.

A shift from traditional teaching to collaborative, 21st century learning.

Good to see the layers of this curriculum and how it builds on from the younger years through the school.

We trialled a whole school inquiry approach, but wanted to see a structured theme which provides a full coverage for all teachers, having a program in place which can be tweaked and modified but will ensure all the appropriate teaching we want children to learn to be taught so that all learners leave with fantastic learning as a year 6 student. Something that provides more structure to the child's learning.

Where we are at in terms of our local curriculum is ahead of most of the schools within our Kahui ako. Morgan presented her work to visiting principals last year which they were very impressed by, Westmere school is another one with good local curric in place.

Framework currently in place, to be developed on with authentic learning developing from this. Integrating our themes of relationships, critical thinking. The framework moves through kaitiakitanga - nurturing and caring for our land.

## **Appendices**

### **App 1. March Minutes**

#### **App 2. Finance report**

Fundraising earning just over \$60,000 net, with a smaller attendance than previous years due to the current times. The relieving budget will need to be kept an eye on, \$40,000 of the budget used already and not even fully into winter yet. Some of this will come back as the government rebates the school for covid absences. Under for budget in PD etc. We have been fortunate to have a lot of PLD provided by outside agencies like MITEY which is Government and Charity funded.

Parent donation numbers tracking well, 30% of families with 1 child not yet paid, 36% of families with 2 children yet to pay. 33% of families with 3 children yet to pay. Donation request sent out in term 1, gentle reminder to be repeated. Can an email be crafted as a reminder to parents in regards to school donations.

Sanjay to follow up in regards to the GST claim.

Tax credit claim through parents to be further looked into.

Would be good to use an Athon this year to continue to gather needed revenue for the school in term 3. Backing this onto fireworks in term 3

#### **App 3. Health and Safety Report**

A lot of children are unwell coming through the sickbay.

Very mindful of the building work and discussions of the best way to exit the building if we need to. Evacuations in mind.

Fire drill to take place next week, earthquake/national disaster drill to take place during the big shakeout nationally. Lockdown drill also to take place next term.

#### **App 4. School Flyer**

New flyers have been developed to be sent out to the local daycares. Wanting to be careful to keep good relationships with the surrounding schools, not adding other year groups to the flyer.

#### **App 5. Break down of Outer zone children**

Interesting information and highlights our need for inzone children. Not all out of zone children are 'out of community'. We have rather small boundaries so there are many children on our fringes who still walk to school but are regarded as out of zone.

Large proportion of boys in the school.

#### **App 6. Keynote speakers**

Dr Judith Lock has talked to the community recently about helicopter parents. Advertised in our newsletter, really interesting speaker. Would be great to have her come in and do a session with our parents. Some messages would be very useful but care would be needed on how this could be presented.

Polynesian panthers presentation was very interesting and powerful.

## **8. Principal's report**

### **8.6 Local Initiatives:**

John Kirwan to attend our school, talk about the MITEY program and the need for it. Will be a media presence once in with him promoting the program. Information will be put out to our parents regarding this beforehand. A good message about why this is needed to be put out.

Hui and Fono will be running next week for our Maori and Pasifika families, as well as our Matariki Disco.

### **8.8. Staff representative oral report-**

Reports to be sent out in week 9 via a hardcopy.

### **Other items**

Meeting closed at 8:15

Approved as a true and correct record:



18th August 2022

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Chairperson

Lisa Crooke