



PONSONBY PRIMARY BOARD OF TRUSTEES

Finance Board Minutes

Thursday 18th August 2022

: Joe Telford, Davida Dunphy, Lisa Crooke, Justin Edgar, Lisa Carbines, Sanjay Rama (Principal)
and Susan Robins (staff board rep) Francis Naera (minute taker)

Secretary: Francis Naera

Apologies: Francis Naera, Susan Robins

KARAKIA TIMATANGA

The Board meeting commenced at 7:00pm

Correspondence

Inwards - Received the letter of resignation from Lauren Moore (She is heading back to the UK to be with family)

Action points from prior meeting

Look into waivers around responsibility of teams while representing the school e.g. Netball teams, Flippa ball teams etc the reason for looking into waivers as this is what we do with Ski teams as the parents are responsible for the Health and Safety of the children.

Inviting Justin and Joe to a meeting with Wayne Facer to go over staffing I. Joe has agreed to work alongside Justin with Finance.

Appendices

App 1. June Minutes all boards members approved

App 2. Finance report

Budget forecast looks good, we have a healthy working capital. Will need to consider there will be a drop in our next Op grant due not reaching the forecasted numbers from our July roll return. We will also be receiving a drop of money in the next op grants for top up pay equity for support staff and also for our relieving budget. Sanjay to invite Justin and Joe to the session I have with Wayne Face around bank staffing.

App 3. Health and Safety Report

A lot of staff sickness this term due to Covid and the FLU. Majority of the children coming into the sick are coming with Flu like symptoms.

App 4. ESOL report: No questions asked about the report (Explained the process) any child who is identified as ESOL the MOE provides funding for.

App 5. Mitey: No questions asked about the report written by Julia. Leanne who is the lead coach has been working with the staff and team teaching in the classrooms. The school has been given allocated hours through the prog to allow Leanne to work with our school.

App 6: Principal appraisal was shared with the board. Sanjay shared the process around how he will be getting appraised through the Professional Growth Cycle, he is working with Kerri from Bayfield, Jonathan (Pasadena). Purpose of this is having other principals to share ideas with around our personal goals.

Meeting closed at 7.30pm

I would personally like to thank the board especially Justin, Davida and Susan for their work over the past three years has just been outstanding. We will farewell Justin and Davida at a school assembly.

Approved as a true and correct record:



20th October 2022

Chairperson

Lisa Crooke