

**Date Thursday 24th February**

Present: Sanjay, Julia, Lisa Crooke, Lisa Carbines, Joe Telford, Scott Munday and Michelle Moffitt (left the meeting at 7:19pm).

Apologies: Francis

Minute taker: Julia

**Meeting no 1**

**Actions for this meeting:**

1. Sanjay to find out from the MOE regarding responsibility/liability around who when children are representing the school outside of school hours.
2. Sanjay will share the his appraisal to Scott Munday from Andy the external appraiser from last time
3. Lisa Crooke to be invited into one of the appraisal group meetings with Principals in the area.
4. Sanjay to update the board on whether we will have a ballot in March
5. Sanjay to share the presentation Morgan made to the Board last year, given there are new board members

Item	Notes	Actions	NELPS (National Education Learning Priorities)
Action Items from Previous meeting	Agreed in principal		
Correspondence	Outwards: <ul style="list-style-type: none"><li>● Confirmation of Acceptance - Shewanthi Nanayakkara (Fixed Term)</li><li>● Confirmation of Acceptance - Anna Wylie ( Fixed Term)</li><li>● Confirmation of Acceptance - (Gail Brooke)</li><li>● Confirmation of Acceptance - Annika Khouri (Fixed Term)</li><li>● Confirmation of Acceptance - Stephen Bergin (fixed Term)</li><li>● Confirmation of Acceptance - Lynda Hill (Fixed Term)</li></ul>		
App 1:	<a href="#">Minutes</a> from previous board meeting	All of the board confirmed.	

App 2	<a href="#">Conflict of Interest Register</a>	Everyone needs to change if details have changed. Name of Board member and add Family Trust names if you are beneficiary. Julia Shared doc.	
App 3	<a href="#">Board Code of conduct</a>	Sanjay shared and read through this.	
App 4	<a href="#">Health and Safety Report</a>	Sanjay shared this and talked about the Cyclone impact for the school and teachers. School fundraiser tomorrow.	
App 5	Finance Report	Joe talked about the Draft budget and slight adjustments. Board agreed and approved the 2023 budget.	
App 6:	Budget	Approved by the board	
App 7:	<a href="#">Annual Plan</a> / <a href="#">School charter</a>	School Charters may be phasing these out. Sanjay shared the vision and the values during Parent Information Evenings, Powhiri and newsletters. Feedback on the powhiri was very positive from new parents.	NELP One Learner at the Centre NELP Barrier Free Access
App 8:	<a href="#">TOD</a>	Focus around the NZ histories. Janelle Riki-Waaka from Riki consultancy who presented to the staff around the Te Te Tiriti o Waitangi education. Here is a copy of the presentation.. Refer to Appendix in the board folder. Sanjay talked about the Local Curriculum and the History Curriculum and how it is integrated into our programme. Sanjay will feedback what is coming up with new curriculum changes across the different areas when they are updated from the	NELP Three Quality Teaching and LEadership

		MoE.	
App 9:	<a href="#">Property</a>	<p>Sanjay shared the property report. Talking about different priorities due to the Cyclone. Really need to look at the grounds especially after the flood and Cyclone. Tree maintenance especially around the hubby walk and the two trees outside of Rm 10 and 11. Joe has an arborist contact that he will talk to about a quote.</p>	
App 10:	<a href="#">Principals Report</a>	<p>Sanjay shared his report. Board to continue to discuss the cap of International Students. Lisa Carbines talked about Crankd Media meeting and the pros and cons. They are going to continue to talk through possible changes to contract items and a possible quote. Lisa's perspective is cautious due to this expenditure not being budgeted. Sanjay talked about International Students and Lynda Hill and Kessia Stevenson doing the ESOL programme.</p> <p>Sanjay talked about Inner City Principal's meetings and KaoW.</p> <p>Sanjay asked for Approval for conferences by NZPF and ACEL and using his Principal's Wellbeing Fund. Sanjay to talk to the Accountant Kirsten about using the right code for this. Sanjay to write a proposal to the board about the benefits around these conferences and then it can be approved. Karla to send out a new proposed BOT meeting for Wednesday 5th April at 6:30pm.</p> <p>Lisa Crooke to be invited into one of the appraisal group meetings</p>	<p>NELP One Learners at the centre NELP Three Quality Teaching and leadership</p>

		<p>with Principals in the area. Sanjay talked about the pros and cons of an external appraiser and professional development. Sanjay's perspective is to continue with the 4 Principal's this year and then budget in the external appraiser next year.</p> <p>Sanjay will share the appraisal to Scott Munday from Andy the external appraiser from last time.</p> <p>Sanjay talked about the 150 years celebrations. PPSG are getting on board. We all talked about Fundraising opportunity and ones around the area. Hoodies, raffles, merchandise.</p> <p>Term 4 very busy so Term 3 for this celebration is great.</p> <p>Sanjay talked about the impacts of the floods and the communication challenges and the supportive and balanced Health and Safety considerations of the B.O.T. Do we need to do a retrospective reflection of the at Home Learning options?</p> <p>Could we have a Home Learning tab on the website that is generic and based on each year level that are available straight away. Sanjay could touch base with Syndicate Leaders about the possibility of this.</p> <p>Sanjay is talking about etap and mywhanau app. Sanjay to talk to Karla about sending out portal logins next week. Ready to roll out. There will be information about this sent to parents.</p> <p>Sanjay talked about Instagram. Sent it in the newsletter.</p>	
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Date:

5th April 2023



Board chair Signature: