

Date Wednesday 5th April

Present: Sanjay, Julia, Lisa Crooke, Lisa Carbines, Joe Telford, Scott Munday and Michelle Moffitt (joined by phone at 7:12pm, left at 7:24, Joined in person at 7:27)

Apologies:

Minute taker: Francis

Meeting no 2

Actions for this meeting:

1. Sanjay to find out from the MOE regarding responsibility/liability around who when children are representing the school outside of school hours.
2. Sanjay will share the his appraisal to Scott Munday from Andy the external appraiser from last time
3. Lisa Crooke to be invited into one of the appraisal group meetings with Principals in the area.
4. Sanjay to update the board on whether we will have a ballot in March
5. Sanjay to share the presentation Morgan made to the Board last year, given there are new board members

Item	Notes	Actions	NELPS (National Education Learning Priorities)
Action Items from Previous meeting	<p>Cranked Media</p> <ul style="list-style-type: none">● Lisa discussed and fed back information from meeting with Cranked Media.● Another meeting confirmed post this meeting, robust discussions on the needs that the school and Cranked were happy with and areas that we saw were non negotiables. <p>Increasing Wendy's Salary</p> <ul style="list-style-type: none">● Currently on \$28.53, next step is around \$37 but Wendy is not currently undertaking all the duties included in this payscale. Looking at moving Wendy to a payscale that matches -	<ul style="list-style-type: none">● Sanjay and Lisa to go back to Cranked with bullet points of what the school is wanting. Focusing on exclusivity, terms and conditions which are suitable.● Once a new contract returns, would like a Lawyer with IT background, and not linked to the board to look over the contract and give approval to board.● 10% pay agreed on, moving to \$31.38	

	<p>School liability for events outside of school hours/grounds (Sports, trips etc)</p> <ul style="list-style-type: none"> ● Sports teams outside of school are not the responsibility of the schools. They are responsible for the organisation running it. ● To a part shared responsibility between organisation and school for the safety of participants taking part in event. ● School to continue to keep our safety systems and protocols in place while also ensuring that we have observed health and safety docs of the relevant organisation. <p>Ballot update</p> <p>Sanjay's Appraisal Cycle</p> <p>Logos</p>	<p>Board to re-read the attachment on sports Health and Safety. Bring this up again at next board meeting.</p> <p>Sanjay to send date through to Lisa for this</p>	
Correspondence	<p>Outwards:</p> <ul style="list-style-type: none"> ● 	-	
App 1:	<p>Minutes from previous board meeting</p>	Approved	
App 2	<p>Finance Report Principals Wellbeing budget \$9,000 per year, not all spent. Discussion with Sanjay using this money for conference, if not used for principal wellbeing it will be removed.</p> <p>Errors on board funded cash, allocations in the wrong place. Due to transitions from one account firm to another and different systems in place.</p> <p>Budgeting for playground - only just over half of the playground budget has been taken out currently. Playground to come in under budget, there was a refusal of extra payment for variations from the supplier due to a supplier error.</p> <p>Proposal for new court</p>		

	<p>budgeted for \$40,000 May window for laying the court. If not laid at this point it will not be able to be laid until the end of the year/summer.</p> <p>Not procured through Gil.</p> <p>Board approved for this to go ahead once Sanjay has followed through with due diligence.</p>	<p>Sanjay to discuss a few things with supplier. Lifespan of the court What needs to be done for upkeep, after the certain period of</p> <p>Sanjay to gather more quotes from various suppliers for the product.</p>	
App 3	<p>Health and Safety Is there an easy way to be able to collate data and compare data to identify trends.</p>	<p>Sanjay to see if there is a way to do this.</p>	
App 4	<p>Intervention report This outlines the funding received and the programmes and support that is put in place for the children at our school.</p> <p>Does this report have a breakdown on the numbers of children we have, at each level, with learning needs. Trends of children entering the school through the ballot that have learning needs.</p> <p>Susans swimming group was really successful, all children were able to swim at school swimming support.</p> <p>Amy taking a writing support group, for year 5 and 6, Francis taking an extension group and support group for maths in year 5 and 6.</p>		
App 5	<p>Teacher Inquiry Goals Sharing of the process in teacher inquiry goals. To be continued throughout the year.</p>		

App 6:	<p>Mitey up date</p> <p>Leanne our MITEY coach has now finished with the school, we are moving into our next stage of MITEY so a new coach has come on board to facilitate this stage.</p> <p>University of Auckland has chosen PPS as a pilot school to work with to evaluate the efficacy of the program. Have interviewed 5 students, 5 teachers and 5 parents to gain data.</p> <p>Survey through staff came back very positive. 100% of our staff feel supported with their mental health in school.</p> <p>Big changes that we have seen is that our teachers love having a programme in place they can use to address this. Teachers love the program and seeing benefits within their classrooms.</p> <p>Program is a 3 year implementation alongside the MITEY facilitators. This program then continues constantly with our children, developing on and working with the relative units.</p>		
App 7:	<p>Principals Report</p> <p>School funded on 350 children, should hit this by the end of term 3. Term 4 a new classroom may be needed to be opened. Budgeted to fund a whole teacher in our budget, currently funding .5 of a teacher.</p> <p>Group of IC Principals to attend ACEL conference at T3 Holidays.</p> <p>Group of teachers taking part in Te Reo course with Morgan to upskill our staff. Sanjay presented his Whaikorero at start of year</p>		

	<p>powhiri. School wide karakia used in the morning etc</p> <p>Visual Pepeha learning to be shared tomorrow morning. Open for all parents to come in but intended to be a very 'laid back sharing morning'</p> <p>Curriculum refresh information attached</p>		

Date: 14/06/2023

Board chair Signature: 