

App 1:

Minutes from November 2023 meeting

Summary of Actions to take forward and report on at the next Board meeting.

Item	Notes	Actions	Status
	Draft Budget	<p><i>Will make changes, and have referred to a timeline regarding blue sky thinking.</i></p> <p>Parent liaisons to increase communications with inclusion of donation reminders in messages.</p> <p>Key upcoming expenses;</p> <ul style="list-style-type: none"><li>- Puriri playground</li><li>- Furniture expenditure (80K approved, with review for further spending based on costs/quotes);</li><li>- Kakariki 2024</li><li>- Puriri 2025</li><li>- Kowhai 2026</li><li>- Sanjay to put together an overall overview for what the total costs would be</li><li>- New furniture bought in bulk would need to be placed on asset register</li><li>- 2 Activeboards to be upgraded, and 10 new chromebooks for next year.</li><li>- A new lawn mower is needed.</li></ul> <p>2024 budget approved, with the update of final roll adjustments to be adjusted.</p> <p>Approved \$5000 to add to expenses for website upgrade and refresh.</p>	
	1. IN Zone vs Out of Zone	Analysis to be helpful part of annual budgeting process	
	2. Health and Safety Report	<p>Process in place at school for bomb threat procedure that has been discussed with SLT and shared with teams.</p> <p>Text to include referral to information posted on the website.</p> <p>Check in with other schools' procedures to see what their systems are.</p> <p>Lots of vomiting bugs passing through the school.</p>	

		<p>Intervention process needs to be formalised so that there is clarity around targeted intervention - calling each family to ensure that there is clarity?</p> <p>Sanjay/Julia to reach out and assess how the data is looking across schools in our area and what their assessment looks like.</p>	
	3. Blue Sky Thinking	<p>Michelle to share through the EVP model with Sanjay for staff retention.</p> <p>Investing in resources within classrooms to create an environment that is attractive to teachers.</p> <p>Quotes needed for Puriri Playground upgrade as next big fundraising target.</p> <p>Hall is complete, bottom court and bottom court covering will be upcoming.</p>	
	4. Well Being review	<p>Komodo Wellbeing trial has been done, Y1-6 to be rolled out for next year.</p>	
	5. Inquiry Goal	<p>Shared examples of teachers Inquiry goals and showing the process around this.</p>	
	Any other business	<p>Sanjay to check in with Nick from Delta regarding costs for exclusions (above 9m in height) from quote. Also to check in to gather more detail around what would be included and the bigger picture on costs.</p> <p>Check in on whether or not the process is annual.</p> <p>End of Year function at Daphnes (Friday 15th December, 1:30pm) Board approved funding for \$30 towards each staff member.</p>	

Date: 21 February 2024

Presiding member: Lisa Crooke

Signed:

